

## Step by Step Instructions for the Clarity Financial Aid Application

Step 1: Go to <a href="https://app.clarityapp.com/sign-up">https://app.clarityapp.com/sign-up</a>.

**Step 2:** Begin your application and add **Capital Camps** as your **school name** with the **2026-2027 season.** You can save your application and log out at any time and return later to complete it.

**Step 3:** Complete your application and pay the \$65 Clarity application fee.

**Step 4:** Complete the Clarity Enhanced Tax Verification (ETV) process to release your W2 and personal tax return transcripts from the IRS. You'll be asked to authorize the sharing of your tax transcripts and verify your identity. This is a one-time security measure required by the IRS to protect against identity theft and the compromise of personal information. Only those filing US taxes will be prompted to complete this step. Please review the <u>step-by-step walkthrough</u> of this process.

**Step 5:** Submit your Clarity application and follow the link to return to your dashboard to upload any additional supporting documents requested by schools. Non-U.S. tax filers may be prompted to upload income verification and other necessary documentation. Keep in mind that at a later date, you may be prompted by Capital Camps & Retreat Center via Clarity to upload additional documentation as needed.

Questions? Contact <a href="mailto:ruth@campandretreat.org">ruth@campandretreat.org</a>.

View the Family Application Guide here.